



St. Philip School Spring Auction

St. Philip School
665 Elizabeth Street
San Francisco, CA 94114
Tax ID 94-1156798

Date:

Dear Friend:

I am writing to request your support for St. Philip the Apostle School's annual Spring Auction. This year's event will be held at **The Cathedral of St. Mary of Assumption on Saturday, March 20th, 2010**. It will include buffet dinner, no host cocktails, and a live and silent auction. We are expecting another sell-out crowd and hope that you will help us raise the bar to another level!

At St. Philip we pride ourselves in keeping our school tuition low in order to make enrollment accessible to our children of San Francisco. With generous contributions from companies and individuals it will allow us to continue to keep our school fees low, upgrade our infrastructure and provide academic excellence.

You or your company may participate by donating gift certificates, items to be sold at auction, unique opportunities or by sponsorship via cash contribution. We would be proud to highlight your company in our catalogue on our website, www.saintphilipauction.com. All donations to St. Philip the Apostle School are Tax Deductible.

Enclosed please find the **Auction Donor Form**. You can complete the donor form on-line as well: www.tinyurl.com/stphilip. All forms and donations must be delivered by **February 26, 2010**.

For more information on this event or corporate and individual sponsorship, please contact our co-chairs: **Marcella Wavro, (415)370-6659, mw@jwavro.com OR Nathalie Dechant, (415)335-5476, nathaliedechant@gmail.com.**

Please accept our thanks for your support. Your contribution will directly impact the community and the children of San Francisco.

Sincerely

2010 Auction Committee
St. Philip's Consultative Board

Enclosure

P.S. To receive recognition in our auction catalogue/website, please send in your completed donation form (enclosed) or complete the online form by Friday, February 26, 2010.



St Philip School Spring Auction 2010

Auction Donor Form

Please complete and return this form to:
Donation Committee, c/o St. Philip the Apostle School
665 Elizabeth St, San Francisco, CA 94114

OR

simply fill out the form online:
<http://tinyurl.com/stphilip>.

ITEM NO

___Certificate

___Physical

___Both

Company Name: _____

Donor/Contact Name: _____

Address, City, State, Zip Code: _____

Donor/Contact Phone Number: _____

Website Address: www. _____

Description of Item(s) Donated, i.e. gift certificate, check or cash donation, tickets, jewelry, professional service, etc. (please include any special instructions, restrictions or limitations such as expiration date, new customers only, etc): _____

Value of Donated Item or Sponsorship (cash donation): \$ _____

Delivery Information (please check one)

_____ Item(s) enclosed (e.g., check, gift certificate, tickets)

_____ Item(s) will be delivered to St. Philip the Apostle School, 665 Elizabeth Street

_____ Item(s) need to be picked up

All donations are tax deductible. Tax ID Number: 94-1156798

If you have any questions please contact:

Marcella Wavro, (415)370-6659, mw@jwavro.com

Kelly Crispen, (415)225-3373, crispenk@netscape.net

Lesley Hagele, (415)994-5546, lesley_hagele@yahoo.com

Thank you for your donation to the St. Philip Spring Auction. Please understand that all donations are due by **February 26, 2010**. (DONATION DEADLINE)

Please cut along this line